



# AMA-CON

## Gaming Event Application

AMA-CON is hosted by Friends of the Amarillo Public Library—a private, not-for-profit organization which reserves the absolute right to determine who may participate in AMA-CON. Any organization or individual that reserves a booth or gaming area at AMA-CON is considered a vendor and is subject to the convention’s Vendor Policy. Failure to comply with any part of the Vendor Policy is grounds for ejection from AMA-CON and exclusion from future AMA-CON events.

All requests for gaming events must be turned in no later than April 15, 2016. All request forms shall be reviewed by the AMA-CON Committee, and events will be accepted or declined at the discretion of the Committee. Every event must be submitted on its own request form—if you plan to host multiple events, each must be submitted separately for consideration. All request forms must be complete; any missing information will render the request void. Use your best judgment when providing the information required—best-guess estimates will be accepted for number of participants and the tables/chairs needed. Special arrangements like access to electrical outlets or bordering tables around exhibition areas should be expressed in the special setup requirements section on the reverse of this page. The information gathered from these request forms will be used to establish a layout for the gaming hall.

**Once approved by the committee, events may not be transferred to another host.**

Tournament hosts and game demonstrators will not be charged a fee, but are required to purchase at least one booth space if any activities involve financial transactions including but not limited to tournament entry fees or merchandise sales.

Tournament hosts/demonstrators will receive 4 participant passes. If you require additional staffing, you will need to purchase AMA-CON passes at the standard rate.

**Hosts are responsible for all prizes and staffing for their event.**

**Tables and chairs for game tournaments are provided at no charge, but gaming hosts/demonstrators are responsible for setting up and breaking down their own tournament areas in the North Exhibit Hall on the afternoon of July 22 and in the evening of July 24, and for assisting with overall setup and breakdown of the Gaming Hall. Failure to break down your tournament area after AMA-CON is subject to a \$250 clean-up fee and is grounds for exclusion from future AMA-CON events.**

All concerns pertaining to the gaming events, demos, and tournaments will be handled through the Gaming Coordinator. **Gaming sponsors may not make changes to the gaming hall schedule or layout.**

***We appreciate your cooperation and look forward to another successful year!***

I have read the AMA-CON vendor policy. I understand that submission of this gaming request application constitutes agreement to all AMA-CON policies.

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Gaming Event Host Signature

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Date

Name of event requested \_\_\_\_\_

Is this event sanctioned by the copyright holder? (e.g. Konami, Riot Games, etc.)

NO  YES Contact info (if known) \_\_\_\_\_

Name of group or company hosting event \_\_\_\_\_

Contact name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Date of event \_\_\_\_\_ Start time \_\_\_\_\_ Estimated length of event \_\_\_\_\_

Special rules or instructions \_\_\_\_\_

Names of staff/volunteers helping with your event: \_\_\_\_\_

Entry fees (mark N/A if none) \_\_\_\_\_ # of tables needed \_\_\_\_\_ # of chairs requested \_\_\_\_\_

Approximate space required \_\_\_\_\_

Any special set up requirements? \_\_\_\_\_

**Booth Information:**

**(All booths reserved by gaming hosts will be in the Gaming Hall unless otherwise requested)**

- One booth at \$85 (if paid by February 15, 2016)
- One booth at \$100 (if paid by April 30, 2016)
- One booth at \$150 (if paid on or after May 1, 2016)
- 2nd booth at \$65  3rd booth at \$50
- \_\_\_\_\_ covered tables at \$35 each = \_\_\_\_\_
  - In addition to table/chairs provided, I need \_\_\_\_\_ (uncovered) table/s & \_\_\_\_\_ chairs at no charge.
- I will need access to electricity.
- AMA-CON** is awesome! Please accept my additional donation of \_\_\_\_\_ to support **AMA-CON** and other projects sponsored by Friends of the Amarillo Public Library.
- Total Amount enclosed: \_\_\_\_\_. Please make checks payable to Friends of the Amarillo Public Library.